Self-Review Report Template

This self-review is the primary documentation of the ORU’s achievements during the time period under consideration. It is imperative that the self-review include detailed metrics of the Institute’s/Center’s accomplishments and contributions to the Campus and broader community so that the review committee can make an informed assessment.

Part I – Overview and activities

1. Please describe of the ORU’s founding purpose, present focus, activities and accomplishments since the last review. This section should describe the Institute’s/Center’s goals for the time period under review, and contain specific measures of progress towards those goals. Provide documentation for why an interdisciplinary institute or center was necessary to accomplish these goals, or how having an interdisciplinary unit was a more efficient/effective use of Campus resources to advance research activities in this area of inquiry.

2. Include information on how the Institute or Center complements and supports school/division/department-based programs.

3. Please provide a description of issues raised in the previous review and how they were or were not addressed.

Part II - Resources

4. Please provide an explicit budget including amounts and sources of funding and major categories of expenditure (see Budget template for guidance).

5. Please provide a description of existing space and faculty resources.

Part III – Future Planning

6. Provide specific goals for the next evaluation period and a detailed explanation of how progress in reaching these goals will be determined. Include an intellectual rationale for why the chosen goals and directions are in-line with Campus priorities and represent an appropriate direction of research inquiry within the Institute’s/Center’s topic area. If advancements in the field or Campus priorities mandate a change in the unit’s research direction, the report should describe in sufficient detail how the proposed new course is consistent with ORU policy, leading-edge research and Campus goals.

7. Provide an estimate of future resource needs (financial, space, faculty) to achieve the stated research goals with a plan for obtaining necessary resources.

Part IV – Director and leadership

8. Please describe the director’s accomplishments and actions on behalf of the ORU. The membership of the Faculty Advisor Board, the frequency of its meetings and its role in supporting the ORU’s director and mission should be provided. If other key leadership positions exist, their titles, roles and accomplishments should be included.

Part V – Any Further Information
9. Please include any other materials the director feels will assist the committee to appropriately assess the unit’s past, present and future scholarly contributions and/or services.